



**Children's News:** We are really lucky to be getting to use the school gym equipment just now so the children attending are having fun running, jumping, swinging and rolling! We are also having fun out in the frost, snow and rain. The children have enjoyed getting creative painting, making shadow projectors and doing woodwork.

**Bookings/Cancellations:** Just now we can only have children attending that have a placement in the school. Please let us know if you require a space, once booked this cannot be cancelled, unless we need to close due to staffing or school closure. We will be closed for the February break, Monday 15<sup>th</sup>, Tuesday 16<sup>th</sup> and Wednesday 17<sup>th</sup>.

**Fees:** If you have any issues, please contact the cashier Alex on **01667 455696, 07494754813 or a.macinnes@calachildcare.co.uk**. Please remember to pay your invoices/statement within 7 days to ensure continued attendance at the club. Once cleared attendance can go back to normal. Please put down that your payment is for Culbokie. We can no longer accept cash or cheques for payment.

**Paperwork:** All children attending have had the updated registration paperwork sent digitally. We reviewed / updated every 6 months, to ensure we are best placed to meet the individual needs of every child in our care, and would be most obliged if you could each take a few moments to help us to achieve this. We will be asking you to review these in February.

### Useful Information:

- Mhairi who was covering has left for another job but we have staff bank in covering until Naneshka returns from maternity leave at the end of February.
- We have permission to use the fire door in the canteen so children can be collected from there.
- When collecting can you please wear a face covering when up at the door as we are following the same guidance as the school.
- Please can children have suitable clothing and footwear for all weathers.
- If you have any **feedback** for us, you can text/email or ask for a CALA Customer feedback form.
- The CALA parent portal is full of really useful links and information <https://www.careandlearningalliance.co.uk/parent-portal/>

Thank you all for your continued support!

Kind regards, Laura & Alison

<p><b>Contact us at the club:</b> Laura (Senior Childcare Practitioner) 07725221124 <a href="mailto:culbokie.os.cala@gmail.com">culbokie.os.cala@gmail.com</a> Alison (Childhood Practice Manager) 07765401696 <a href="mailto:a.smith@calachildcare.co.uk">a.smith@calachildcare.co.uk</a></p>
---