



# Red Kites Summer 2017 Booking Form

Please return this booking form in person to Sam at North Kessock OSC or Laura at Culbokie OSC, or alternatively return directly to Debbie Campbell (Manager), via email to [d.campbell@calachildcare.co.uk](mailto:d.campbell@calachildcare.co.uk) or post to the Inverness Office: CALA, FAO D Campbell, Dochfour Drive, Inverness IV2 5EB

**NOTE COST: FULL SESSION 8AM-6PM: £25 FULL WEEK: £115 HALF SESSION 8-1 OR 1-6: £15**

**ALL BOOKINGS TO BE PAID TWO WEEKS IN ADVANCE AND ARE NON-REFUNDABLE.**

We accept online, BACS payments, childcare vouchers, cheque or cash. See staff for further information. Booking form must be completed along with an updated/new registration form for your child/ren, and should be signed by staff to confirm booking.

Child's Name: ..... Age: .....

School Attended: ..... Parents Names: .....

Contact No: .....

Email address (for invoicing): (Please print clearly).....

Monday 3rd		Tuesday 4th		Wednesday 5th		Thursday 6th		Friday 7th	
AM	PM	AM	PM	AM	PM	AM	PM	AM	PM

Monday 10th		Tuesday 11th		Wednesday 12th		Thursday 13th		Friday 14th	
AM	PM	AM	PM	AM	PM	AM	PM	AM	PM

Monday 17th		Tuesday 18th		Wednesday 19th		Thursday 20th		Friday 21st	
AM	PM	AM	PM	AM	PM	AM	PM	AM	PM

**CONFIRMATION: Booking of above dates and sessions are hereby confirmed:**

**BLOCK 1:(3/6-7/6)**

Total amount due: \_\_\_ Full day =£\_\_\_\_\_ + \_\_\_ Half Session = £\_\_\_\_\_ +outing @ £5 = £\_\_\_\_\_

**BLOCK 2: (10/6-14/6)**

Total amount due: \_\_\_ Full day =£\_\_\_\_\_ + \_\_\_ Half Session = £\_\_\_\_\_ +outing @ £5 = £\_\_\_\_\_

**BLOCK 3: (17/6-21/6)**

Total amount due: \_\_\_ Full day =£\_\_\_\_\_ + \_\_\_ Half Session = £\_\_\_\_\_ +outing @ £5 = £\_\_\_\_\_

**Full payment (which is non-refundable) for Block 1 must be received on or before Fri 16th June 2017, Block 2 on or before Fri 23rd June 2017 and Block 3 on or before 30th June 2017**

Payment Method: CASH CHQ ONLINE VOUCHER

Parent / Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Staff Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**OFFICE USE ONLY:** Registration Form received: Yes / No Dated:

\*booking cannot be accepted without valid registration form dated within 6 months

Invoice Issued- Date: \_\_\_\_\_ Issued to: \_\_\_\_\_ Issued by: \_\_\_\_\_

Booking recorded on Finance system: Date: \_\_\_\_\_ Time: \_\_\_\_\_ Signature: \_\_\_\_\_

Payment recd & recorded on Finance System: Date: \_\_\_\_\_ Time: \_\_\_\_\_ Signature: \_\_\_\_\_